

**Mason-Dixon Chapter**  
**North American Rock Garden Society**  
**By-Laws**

Article I

**Name**

The name of this organization shall be the Mason-Dixon Chapter of the North American Rock Garden Society. (NARGS)

Article II

**Purpose**

The purpose shall be to encourage the cultivation, propagation, distribution and study of rock garden and native plants; to encourage conservation and preservation of these plants; and to further the aims and objectives of the North American Rock Garden Society.

Article III

**Membership**

Section 1 Membership Generally: Membership in the Mason-Dixon Chapter is open to all members of the North American Rock Garden Society who apply and pay dues.

Section 2 Classes of membership: The Mason-Dixon Chapter may set up various classes of membership all having privileges and bearing such dues as the Executive Board may fix from time to time.

Article IV

**Meetings**

Section 1 Annual Meeting: An annual meeting is to be held for the election of officers and any other business that the officers or members may introduce.

Section 2 Program Meetings: Program meetings are to be held monthly with a minimum of six a year.

Section 3 Quorum: Fifteen members of the Chapter constitute a quorum for the transaction of business at any meeting of the Chapter .

## Article V

### **Executive Board**

The Executive Board shall consist of elected officers and such members-at-large as the Chairperson shall need and appoint. Its powers and duties shall be to handle the day-to-day and ongoing operation of the Chapter, approve financial reports and extraordinary expenditure of monies, establish Chapter dues and fill unexpired terms. Meetings shall be called by the Chairperson as necessary.

## Article VI

### **Officers**

- Section 1 **Officers generally:** All officers must be members of both NARGS and the Mason-Dixon Chapter. The officers shall consist of a Chairperson, Program Chairperson, Recording Secretary, Membership Secretary, Treasurer, and Editor of the Newsletter. Officers shall serve a term of one year. Terms of office shall be from January 1 to January 1.
- Section 2 **Chairperson:** The Chairperson shall preside at all Chapter meetings and Executive Board meetings. The Chairperson shall appoint *ad hoc* committees as needed and perform all other usual duties of this office.
- Section 3 **Program Chairperson:** The Program Chairperson shall plan the programs of the chapter, making arrangements for speakers, meeting locations, and necessary adjuncts. The Program Chairperson shall perform the duties of the Chairperson when the Chairperson is absent.
- Section 4 **Recording Secretary:** The Recording Secretary shall take minutes at the meetings of the Executive Board, Chapter meetings and shall assist with the Chapter correspondance as needed by the Chairperson.
- Section 5 **Membership Secretary:** The Membership Secretary shall receive the dues, maintain a membership list, send a welcome letter and pertinent newsletter to all new members.
- Section 6 **Treasurer:** The Treasurer shall perform the financial duties of the Chapter as follows: maintain a bank account, receive all monies collected by the Chapter, pay all bills and present a record of receipts and expenses for the year at the Annual meeting.

Section 7 **Editor:** The Editor shall be responsible for the Chapter Newsletter, collecting and editing the copy, preparing it for printing and mailing it to every Chapter member.

Article VII

**Nominating Committee**

The Chairperson shall appoint a Nominating Committee of three members at least three months before the Annual Meeting. Nominations may also be presented from the floor provided the nominee has given prior approval.

Article VIII

**Elections**

The election of officers requires a majority of votes of those present at an Annual Meeting.

Article IX

**Ammendments**

These by-laws may be ammended at the Annual Meeting by a majority vote of the members present provided that written notice of the proposed changes has been submitted to the membership thirty days or more prior to said meeting.